UMD Campus Affiliate and Visitor Guidelines during COVID-19
(9/11/2020)

In general, affiliates and visitors are allowed on campus when authorized by a UMD department for conducting essential business operations that cannot be performed remotely. **People who conduct business on the UMD campus regularly should seek affiliate status.** Regularly is generally defined as one day per week or more on average.

**Definitions**

**Affiliates**

Affiliates can be those who: are not a student, staff or faculty member; have an affiliation with UMD so that it is desired to give them limited services; are not on campus to participate in campus/programs; and do not require a paid or non-pad appointment. Examples include auditors, interns, volunteers, faculty from other institutions and researchers from other organizations.

Affiliates are sponsored and approved by departments through the [PHR Affiliate Module](#). Affiliate status may not exceed 12 months; ongoing affiliates must be renewed annually. COVID-19 guidelines for affiliates and visitors are listed below. Contractors and vendors are covered under separate requirements.

**Visitors**

People other than students, faculty, staff, most affiliates, contractors and vendors who are on the UMD campus or UMD facilities less than 1 day per week on average are expected to follow the Visitors Guidelines listed below. Affiliates who do not have ID privileges and affiliate retirees without building access privileges are considered visitors for the purpose of these guidelines. Individuals who are on-campus for academic, research or other sponsored activities are expected to seek affiliate status.

**Guidelines**

**Affiliates**

Affiliates are typically on campus regularly, therefore, they are expected to abide by the UMD campus health and safety requirements below.

1. Provide confirmation of a negative COVID-19 test result within 14 days prior to reporting to campus.
2. Complete Terps Protecting Terps [Training and Community Responsibility Pledge](#).
3. Monitor your daily health and complete the COVID-19 [Employee Screening Checklist](#) online before coming to campus each day.
4. Follow additional requirements, including post-arrival testing, identified for employees.

**Visitors**

All visitors on campus are expected to abide by the UMD campus health and safety guidelines:

1. **Check for Symptoms:** Prior to coming to campus, check whether you have any of the symptoms listed below:
   - Temperature of 100.4 Fahrenheit or higher
• Chills
• New onset cough
• Trouble breathing
• Sore throat
• Unusual sinus pain
• New loss of taste or smell
• Nausea or vomiting
• Muscle or body aches
• Excessive fatigue
• Diarrhea

2. Do not come to campus if:
   • You have any of the symptoms above (unless they are related to a long-term health condition)
   • You are caring for someone with COVID-19 or possible COVID-19 infection
   • You are waiting for results of a COVID-19 test because you had symptoms or were exposed
   • If you suspect you are sick in any way, even with mild illness

3. Wear a **Face Covering**: Wear a face covering at all times indoors and outdoors when other people are nearby. Face coverings should completely cover the nose and mouth.

4. **Practice Physical Distancing**: Stay at least 6 feet apart from others at all times.

5. **Practice Good Hand Hygiene**: Wash your hands frequently and thoroughly for at least 20 seconds or use hand sanitizer if soap and water are not available.