

## **Sexual Assault Prevention Committee (SAPC)**

### **Meeting Minutes**

August 16, 2018

2:00-3:30pm

Lee Building, Room 2124

**In Attendance:** Julia Strange, Fatima Taylor, Alicia Ray, Annie Rappeport, Jeffrey Frank, Amelia Arria, Andrea Goltz, Lola Taiwo by phone, Steve Petkas

#### **Approval of June 2018 Meeting Minutes**

Chair asked if there were any needed changes to June 2018 meeting minutes prior to approving. No changes were requested and the committee approved the minutes. Chair confirmed that meeting minutes will be kept generalized, as they are subject to FOIA requests.

#### **SAPC Membership Updates**

Catherine Carroll will be leaving the University of Maryland at the end of August. Corin Gioia Edwards will be leaving the University of Maryland in the beginning of September.

#### **Review and Approval of SAPC Charter**

Chair reviewed SAPC Charter and discussed suggested edits and comments. The committee agreed on best practice to provide annual updates to the university senate or as needed to the senate and other inquiring units. SAPC members also discussed the importance of member commitment and stakeholder representation at each meeting. Additionally, if non-SAPC members would like to join the committee or attend a meeting, permission is granted based on the discretion of the SAPC members and Chair. The Chair will circulate the updated charter language to the committee for final comments and will then upload the final version to the SAPC Team Drive.

#### **SAPC Timeline and Current Programming Review**

Per strategic communication subcommittee recommendation, Chair explained strategy to establish campaign concept before launching prevention website. This will impact the website launch timeline. Chair will make additional adjustments to general timeline once subcommittee work progresses. SAPC members discussed trainings for multiple groups and Chair encouraged members to keep programming spreadsheet updated, as this document will be used to track progress.

#### **Subcommittee Check-In**

**Research:** Chair clarified purpose of subcommittee for respective members and acknowledged flexibility of work. Chair encouraged more SAPC members to join the subcommittee. The subcommittee will do regular environmental scans for best practices and significant research

findings on sexual assault prevention. The subcommittee will also research questions that may come up during meetings.

Communications Strategy: Need more members for this subcommittee. Subcommittee will create outline and provide to contractor for cost estimate. The SAPC will discuss the messaging campaign in the next meeting.

Evaluation: Subcommittee member presented 2018 SEES data. SAPC members discussed significance of data and how to share findings. SAPC members also discussed other data such as internal evaluations and surveys for various student groups. Chair will share the SEES findings via Google Slides in the SAPC Team Drive. *Members must not share this information outside of the SAPC until after committee has reconvened for September meeting.*

### **Announcements, wrap-up, and next steps**

- Next SAPC meeting will be Thursday, September 26, 10:30am-12:00pm at the University Health Center, Room 1150 (Sahet Meeting Room)
- Chair will add 2018 SEES findings presentation to shared drive.
- Chair will make additional adjustments to 12-month timeline as needed.
- Communication Strategy subcommittee will share the 2018 Rule of Thumb campaign with the SAPC prior to disseminating. The subcommittee members should be prepared to discuss the overarching messaging campaign and centralized prevention website at the September SAPC meeting.
- All SAPC members who are not currently on a subcommittee should review and sign up for at least one subcommittee, based on that subcommittee's membership needs and their interests and expertise.
- All SAPC members please review final version of SAPC Charter and contact Chair if they have additional changes.
- All SAPC members, please review 2018 SEES findings slide deck, saved on SAPC Team Drive.