

**Sexual Assault Prevention Committee (SAPC)
Meeting Minutes**

January 24, 2020
11:00am-12:00pm
Mitchell Building, Room 2112

In Attendance: Shakia Asamoah (GSG), Emily Biery (CARE), Nate Burke (CARE), Blessing Enekwe (Grad School), Andrea Goltz (Provost), Grace Karmioli (OCRSM), Cynthia Martinez (StratComm), Rajan Parikh (CARE), Steven Petkas (ResLife), Jen Robinson (SPH), Tamara Saunders (OCRSM)

Welcome and Introductions

There was a new representative from the School of Public Health in attendance.

General Updates

The Chair reminded members he will present at the February Senate meeting to provide an update on progress made on behalf of the SAPC. The Chair also shared that the candidate searches for open positions in CARE are progressing with phone interviews scheduled in the upcoming weeks.

A CARE representative provided an overview of how the bystander intervention program, Step UP!, went for the Fall 2019 semester. Three main changes to this year's program included utilizing a peer-to-peer model, hosting workshops in a central location on campus, and hiring paid educators. Students and instructors were overall satisfied with the program according to survey results. Strengths of the program include the peer-to-peer model, facilitator support, scheduling, workshop central location, and using technology to track attendance. Challenges included facilitator burn-out, the chosen ice breaker, technology issues in the designated classroom, and lack of priming for instructors. Next steps include working with orientation to develop lesson plans that are accessible to instructors, expanding the content to include wellness issues, and offer an advanced version of the program to accommodate students who are more familiar with the topic.

Members discussed posting the lesson plans on various platforms for instructors and how to reach students who are not in the optional UNIV or Freshmen Connection courses. Members also discussed the importance of continuing to focus the program on sexual assault prevention. Plans to discuss monitoring program fidelity with the evaluation and assessment subcommittee were also shared.

Evaluation and Assessment Subcommittee

The subcommittee will continue to work on the programming checklist and fidelity checks.

College Action Plan Subcommittee

Members from CARE are managing and attending consultations with each college's leads. Consultations are going well with a couple of colleges providing drafts for review and most are

engaged in their development process. The next step is to thoroughly review drafts received in the upcoming months.

Communication Strategy Subcommittee

Strategic Communications member provided website analytics for the centralized prevention website, Raise Your Voice. The content of the website is comprehensive, however, views of the website are low. As a result, submissions to the Add Your Voice log are low. The Chair will work with CARE's outreach peers to strategize a connection with their social media campaign assignment. Outreach to restaurants and bars will begin soon.

Departmental Updates and Announcements

OCRSM member provided an update on their hiring process. The office is moving forward with reference checks for investigator candidates and plan to rewrite the job description for the training coordinator search. Lastly, Strategic Communications has an upcoming spring campaign that will be promoted on buses and in dining halls.