Sexual Assault Prevention Committee (SAPC)
Meeting Minutes

September 19, 2019
3:00pm-4:30pm
University Health Center, Room 1150

In Attendance: Max Balagtas-Badoy (CARE), Sophia Blake (PSA), Timothy Bryson (Athletics), Nate Burke (CARE), Kathryn Carr (SPH), Andrea Dragan (SPH), Blessing Enekwe (Graduate School), Matthew Hicks (Orientation), Olivia Kachingwe (DFSL), Rajan Parikh (CARE), Steve Petkas (ResLife), Alicia Ray (CARE), Tamara Saunders (OCRSM), Charlotte Sheffield (CARE)

Welcome and Introductions
There were a few new members and attendees introduced to the committee including representatives from Orientation and PSA and attendees from SPH.

Chair Updates
The Chair reviewed materials such as the Charter and 12-month timeline and requested members review and become familiar with key points. The Chair also explained the structure and purpose of subcommittees while reviewing current membership efforts and encouraging new members to join.

Evaluation and Assessment Subcommittee
This subcommittee has focused its efforts on developing a platform that will track all sexual assault prevention related events on campus. The subcommittee had its first official meeting during the week to go over feedback on the platform and make final revisions. An attendee from SPH reported out to the full committee on the edits discussed during the subcommittee meeting. The SAPC discussed barriers of students’ willingness to enter all of their events into the platform. The main barrier is awareness of the portal and how to successfully prompt students to enter their events either through email or calendar mechanisms. Strategies to increase event submissions include providing incentives such as partnerships, recognition on the Raise Your Voice website, and support from the SAPC. The committee also discussed remaining items related to the platform and next steps needed for the launch.

College Action Plan Subcommittee
Members of this subcommittee provided an update on the number of colleges who responded with leads to develop their plan. Most colleges have responded and next steps include scheduling information sessions with those leads to verbally explain what the development process entails and answer questions they may have. Members also described the guide they developed to assist with implementation of each college’s plan. The guide includes university requirements, suggested college-specific strategies, resources for implementation and more. The subcommittee will have its first official meeting during the following week.
Communication Strategy Subcommittee
This subcommittee is continuing to work on the Raise Your Voice campaign. The campaign officially launched this semester during the NextNow Fest. Since the soft launch this past Spring, the campaign has received positive feedback from students. The Chair encouraged members to join this subcommittee since it currently has low membership.

Departmental Updates and Announcements
An attendee from CARE provided an update on Step UP! including the number of sessions completed and improvements made to the program compared to last year. Most of the workshops are now hosted in a central location on campus, efficiency for attendance tracking has increased with technology, and all facilitators are peers. A future goal is to ideally host smaller groups in their respective classrooms to encourage more discussion during the workshop. A representative from DFSL expressed a need for more facilitators for the Ten Woman Ten Man plan. She encouraged members to spread the word and to contact her if they knew of anyone who was interested. Lastly, a member from OCRSM announced they were beginning to update their website and requested feedback from members on what to improve. Members also discussed replacing the previous university-wide sexual assault prevention campaign with the new campaign information such as social media handles.